

Arms Trade Treaty Voluntary Trust Fund

**Sierra Leone National Commission on Small Arms
(SLeNCSA)**

Project No.: ATT.VTF.G2017.010SLE

FINAL REPORT

30 April 2019

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project number	ATT.VTF.G2017.010 SLE
Grantee name	Sierra Leone National Commission on Small Arms (SLeNCSA)
Project title	Assessing Sierra Leone's ATT implementation compliance
Grant Amount	USD \$78,495.00
Final Report submission date	23 April 2019
Period covered under this report (MM/DD/YY – MM/DD/YY)	01 August 2017 – 22 February 2019

1. Project activities and outcomes

a) Describe the project outcomes.

The outcomes of the project includes the following six main areas:

- (i) Sierra Leone is now fully aware, in detail, of its national ATT compliance gaps, including where its national laws, systems, institutions, mechanisms and practice are and are not consistent with its obligations as a State Party to the ATT;
- (ii) A detailed national action plan (NAP) for ensuring Sierra Leone's ATT compliance was developed;
- (iii) (iv) Enhanced ATT awareness among relevant government institutions;
- (iv) SLeNCSA is better equipped to lead the national work on ATT compliance;
- (v) Local civil society (through the Sierra Leone Action Network on Small Arms—SLANSA) has a much more developed understanding of the ATT, and has strengthened its working relationship with SLeNCSA; and
- (vi) SLANSA has also increased its engagement with similarly-minded civil society organisations in the sub-region and internationally.

b) Describe how the project has assisted your implementation of the ATT

The project has done a great deal prepare for the implementation and enforcement of the ATT. It has improved understanding of the ATT and the responsibilities that come with it across government, and has laid the groundwork for all the actions that will follow to address the gaps which were identified through the project.

c) List all States that benefitted from the project.

Sierra Leone

d) Were all the project activities as specified in the Project Schedule (see Annex H) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

All the project activities were completed, though not according to the original timelines. This was due to circumstances beyond the project implementers' control (for more on this see 'g' below). The activities were however completed according to the rescheduled timeline (as mutually-agreed).

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include Comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

We recommend that the ATT Secretariat maintain its current approach to allowing flexibility to revision of project timelines due to situations such as this, which was beyond the control of the implementing agency.

e) How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Because of our country's recent history of instability and conflict, we in Sierra Leone are more aware than most of the need for effective control of conventional arms, across as well as within our borders. We are also aware that as things stand we do not have all that we need, legislatively or operationally, to properly implement the Treaty. For example, existing legislation does not control the transfer of major conventional weapons into, through or from Sierra Leone sovereign territory. Sierra Leone sees the effective regulation and control of arms transfers as important for peace and security and we are determined to play our part in supporting ATT implementation in our region and globally.

f) How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project has achieved in full both of its key objectives of identifying Sierra Leone's ATT compliance gaps and developing a national action plan to address those gaps.

g) How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	-------------------------------------	--------------------------

Explain your answer:

The project was completed within budget, and consistent with the anticipated workloads. The completion of the project was delayed, however, due to circumstances beyond the project implementers' control, i.e. a national election and a change of government meant that work had to be put on hold while the new government was being established.

h) Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

Further to the six outcomes areas summarised under section (a) of the report above, the impact of the project includes the following four areas:

- (i) The commitment of relevant institutions of the Sierra Leone government to address the country's ATT compliance gaps and the endorsement of the NAP.
- (ii) Legislative amendments are being developed by the Ministry of Internal Affairs;
- (iii) National stakeholder mobilisation on ATT compliance and work is already underway to set up inter-departmental mechanisms for managing ATT-related business as set out in the NAP; and
- (iv) Enhanced capacity of local civil society to engage with and to support the government on ATT-related issues.
- (v) .

i) How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The project was designed to prepare the ground for making Sierra Leone fully ATT-compliant, by establishing and clarifying all the activities that will need to be carried out, sensitising all the relevant actors to the roles they will need to play, and establishing timelines and sequencing to support delivery. Whether the work is continued is likely to depend on maintaining momentum and sustaining interest across government. There will also be a need for continued donor support. This will need leadership from within government. SLeNCSA is well positioned to provide this leadership, and already has some donor support and has applied for follow-on funding from the VTF to begin to implement the activities set out in the national action plan (NAP). This gives grounds for optimism that the project will be sustainable. However, it also needs to be acknowledged that Sierra Leone has serious resource limitations and thus full implementation of the NAP will be challenging, without external support

j) How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

The intention is that the project outcomes will be applied extensively over the next few years, as is set out in detail in the NAP.

This will lead to, for example:

- The effective control of the international transfers of conventional arms from, through or to Sierra Leone;
- A reduction in the risk of arms being diverted;
- Effective regulation of arms brokers; and
- Meaningful transparency of arms transfers.

2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Sierra Leone) in Attachment 2.

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Sierra Leone National Commission on Small Arms (SLeNCSA)

Consultant means Martin Drew.

I, Roy Isbister, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is US\$9,116.92.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed  Date 30/04/2019

Roy Isbister, Head of Arms Unit, Saferworld

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

RECONCILIATION
SIERRA LEONE-ATT.VTF.G2017.0010SLE
2017

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
Staff							
Director of Policy & Communications	2'348	1'563	785	2'348	0	60'448	100%
Arms Unit Lead	20'468	13'617	6'860	20'477	- 9	39'971	100%
Arms Unit Advisor	4'591	3'054	1'539	4'593	- 1	35'378	100%
Communication Officer	1'642	1'092	551	1'643	- 1	33'735	100%
Grant Management	1'602	1'064	539	1'603	- 1	32'132	100%
Finance Management	1'588	1'058	531	1'589	- 1	30'543	100%
Consultant							
External consultant	12'000	5662.02	2'856	8'518	3'482	22'025	71%
Local civil society representative	1'000	100	617	717	283	21'308	72%
Travel costs							
Flights (with visas, inoculations etc.)	8'000	5'336	5'775	11'111	- 3'111	10'197	139%
Travel within Freetown and surrounds (car, driver)	2'100	1'732	1'080	2'812	- 712	7'385	134%
Travel outside Freetown (car, driver)	450	546		546	- 96	6'839	121%
DSA for SW and external experts (including hotel) and Commission staff (outside Freetown)	8'670	2'528	2'826	5'353	3'317	1'485	62%
Equipment costs							
Operating Costs							
Venue and catering for one-day workshops/seminars	6'000	1'094	5'136	6'230	- 230	4'744	104%
Report/action plan copy-editing	500	0	-	-	500	4'744	0%
Report/action plan design	800		1'042	1'042	- 242	5'787	130%
Report/action plan printing (200 each)	1'600	0	1'800	1'800	- 200	7'587	113%
Total Direct Costs	73'360	38'447	31'936	70'383	2'977	7'587	96%
Total Indirect Support Costs (up to 7%)	5'135	2'691	2'236	4'927	208	12'514	96%
Total Indirect Support Costs (up to 7%)	78'495	41'138	34'172	75'310	3'185	12'514	96%
Amount nof 1st installment	31'398						
Amount of 2nd installment	31'398						
Amount of 3rd installment	12'514						
Balance owing	-						